

Invitation to Bid (ITB)
ITB-25-013-VF
Milk and Dairy Products

ADDENDUM NO. 1

QUESTIONS AND ANSWERS:

Q1: Which month's FMMO should we base our pricing from?

A1: The current due date for bid submissions is 3/19/2026, please submit pricing based on the FMMO in place when the bid is due.

Q2: Would it be possible to have the volume provided reviewed – is the volume provided annual usage in units? (we anticipated a higher usage)

A2: The volume information has been updated through this addendum, refer to the Revised Section 7 - Bid Summary Excel Spreadsheet updated with individual carton units.

Q3: Please confirm that the bid award will be based on the total pricing for all 4 groups of the bid summary.

A3: Refer to Section 5.2 Method of Award for further information, the District reserves the right to award this bid on a group-by-group basis or a total low for all groups, whichever is determined to be in the best interest of the District.

Q4: Please confirm that the fat free, lactose free pints that are currently being used by the County will be included on the bid summary in Group 1.

A4: Yes, the ½ pint cartons are now listed on spreadsheet, refer to the Revised Section 7 - Bid Summary Excel Spreadsheet.

Q5: Please confirm that all of the items under section 4 of the bid summary are correct and are to be included in the final bid package.

A5: Please refer to the Revised Section 7 - Bid Summary Excel Spreadsheet for updated information, and response to question 3.

Q6: We are in receipt of your bid ITB-25-013VF from last Friday and would like clarification on the volumes. Below is what we are showing a difference in volume between ITB/2025 & ITB/2020. The main volume concerns are in 8oz Choc & Strawberry.

Item	Description	2025 ITB Estimated Quantity	2020 ITB Estimated Quantity
1	Low Fat milk 1%, 8oz	2,300,000	2,500,000
2	Fat Free Chocolate, 8oz	3,500,000	35,000,000
3	Fat Free Strawberry milk, 8oz	1,300,000	35,000,000
4	Skim/Fat Free milk, 8oz	92,000	25,000
5	Whole milk, 8oz	45,000	75,000
6	Low Fat milk 1%, Gal	50,000	50,000
7	Whole Milk, Gal	25,000	25,000
8	Low Fat 1% Cott Chz, 5lb	5,000	10,132
9	Lactose Free milk, FF ? Gal	2000	1,000
10	Lactose Free milk Whole, ? Gal	5,000	0
11	Lactose Free milk 1%, ? Gal	5,000	0
12	Lactose Free milk , 2% ? Gal	5,000	0

- A6: Please refer to the Revised Section 7 - Bid Summary Excel Spreadsheet for updated volume information.
- Q7: Will there be the ability to pass on yearly COLA?**
- A7: Please refer to Section 5.3 Price Adjustments for details on how to submit price adjustment requests.
- Q8: Will there be the ability to pass the cost of unreturned milk crates?**
- A8: Yes, the awarded vendor may have the ability to pass on the cost of unreturned milk crates if the following process is followed:
- The Vendor is responsible for tracking and managing all delivery crates. To seek reimbursement for unreturned crates, the following protocol must be strictly followed:
- **Point of Delivery:** Any missing or unreturned crates must be identified at the time of delivery and documented on a delivery ticket signed by both the driver and a District representative. The District is not liable for undocumented losses.
 - **Reporting:** Vendors must submit a monthly summary of unreturned crates (including location and delivery date) to the Department of Food and Nutrition, Food Service Representative. Failure to provide this notice constitutes a waiver of the right to seek reimbursement.
- Q9: Can we charge for milk crates and credit for milk crates, case deposit in and out?**
- A9: Refer to response to question 8.
- Q10: What is the product mix that will be delivered?**
- A10: This question is not specific, however the most popular product mix delivered daily to school sites, these would be 1% white milk, fat-free chocolate milk and fat-free strawberry milk.
- Q11: Opportunities to place milk during a holiday period (deliver before schools open again).**
- A11: No, school sites are closed during holiday periods. The District provides alternative options to school sites in order for deliveries to continue as regularly scheduled and not have interruption.
- Q12: Plant inspections by school district, when and how conducted?**
- A12: The District will only inspect awarded vendor's plant, if needed.
- Q13: Please verify Estimated Quantity, is this monthly, yearly for each item?**
- A13: Please refer to the Revised Section 7 - Bid Summary Excel Spreadsheet for updated information.
- Q14: Please verify the ounces in the Group 2 Gallon Milk?**
- A14: Please refer to the Revised Section 7 - Bid Summary Excel Spreadsheet for updated information.
- Q15: Please explain the differences in pricing factors between the raw milk price calculation and the finished product pricing calculation, noting that both methodologies reference applicable dairy cooperatives. To clarify what pricing factors move monthly verse quarterly.**
- A15: Bidders are required to submit a fixed Finished Product Fee up front for the initial three (3) year term. Although this fee is established at the start of the contract, this cost is adjusted monthly in direct correlation with official USDA Federal Milk Marketing Order (FMMO) Class I Price.
- Q16: Since whole milk contains Vitamin A naturally based on the USDA nutrient data, normally producers do not add Vitamin A to whole milk. Must whole milk be fortified with Vitamin A?**

A16: Whole milk does **not** need to be fortified with Vitamin A for the NSLP, as it naturally contains sufficient levels of the vitamin in its fat.

Q17: Please provide current pricing information for all items in the bid and size of packaging.

A17: Please see pricing for items below for March 2026:

- ½ pint Whole Milk- \$0.3183
- ½ pint 1% Lowfat Milk- \$0.2990
- ½ pint Skim Milk - \$0.2907
- ½ pint Fat Free Chocolate Milk - \$0.3104
- ½ pint Fat Free Strawberry Milk- \$0.3106
- ½ pint Lactose Free Milk- \$0.3206

Q18: Please verify size of packaging on Lactose free milk items.

A18: Please refer to the Revised Section 7 - Bid Summary Excel Spreadsheet for updated information.

Q19: In Section 6.4 Packaging Label bullet point H, we print the IMS (Interstate Milk Shippers) number on each packaging, will this satisfy the USDA inspection for wholesomeness denoted on label or packaging?

A19: Yes, the inclusion of the Interstate Milk Shippers (IMS) plant number satisfies the requirement for identifying the source and origin of the product. However, it is important to distinguish between the IMS plant number and the USDA inspection seal.

While fluid milk and dairy products are primarily regulated by the FDA and the Grade "A" Pasteurized Milk Ordinance (PMO) rather than the USDA Meat and Poultry Inspection Division, the IMS number serves as the official verification that the product was processed in a facility meeting federal sanitation and wholesomeness standards. To remain compliant with Section 6.4, the packaging must clearly display the IMS number and any state-required plant identifiers to confirm the product's "wholesomeness" as defined by the Interstate Milk Shippers list.